

OFFICE OF THE PRINCIPAL, UJJAIN ENGINEERING COLLEGE, UJJAIN

No./UECU/PA/1571/2015,

Ujjain, Dated 09/07/2015

ORDER

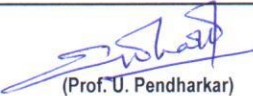
Following faculty members will be the *Officer-in-Charge* of various *Activities & Members of the Committee* for the *Academic Session 2015-16* with immediate effect :-

Sr. No.	Activities	Officer-In-Charge / Member		Jurisdiction
01	Vice Principal - PTDC / Off Campus Principal		Prof. Ravi Nagaich	I/C Time Office, House Keeping, Administrative Building, Campus Security
02	Registrar		Prof. D.A. Hindolia	
03	BOG Organizing Committee		Prof. K.S. Chandel	
			Prof. A.R. Madan	
			Prof. S.C. Solanki	
04	Dean Administration	Dean	Prof. D.A. Hindolia	
		Associate Dean	Prof. Hemant Parmar	
05	Dean Planning	Dean	Prof. Savita Maru	
		Associate Dean	Prof. Atul Sthapak	Water Supply
		Associate Dean	Prof. A.S. Khan	Civil Maintenance
		Associate Dean	Prof. Bindra Dawar	Electrical Maintenance
06	Protocall Officer		Prof. Sanjay Verma	
07	Public Relation Officer		Prof. A.C. Shukla	
08	R.T.I. Cell		Prof. Bhawna Jharia	
			Prof. R.K. Solanki	
			Prof. C.K. Dondariya	
09	Security	Security Officer	Prof. Ravi Nagaich	
		Associate S/O	Prof. R.K. Rai	
10	Legal Officer	Officer-In-Charge	Prof. K.S. Chandel	
		Member	Prof. Ajay Gupta	
		Member	Prof. Hemant Parmar	
11	Quarter Allotment Committee	Chairman	Prof. K.S. Chandel	
		Member	Prof. Bhawna Jharia	
		Member	Prof. Raghvendra Singh	
		Member	Registrar	
		Member	Account Officer	
12	Women Welfare and Antiharassment Cell		Prof. Mridula Shrivastava	
			Prof. Purna Sharma	
			Prof. Amrita Soni	
13	Office Store Stationary		Prof. A.K. Mewafarosh	
			Prof. A.R. Nigwal	
14	Transportation		Prof. V.K. Sukhwani	
			Prof. D.A. Hindolia	
			Prof. Yogesh Joshi	
15	Office Automation		Prof. Manoj Sonkusare	
			Prof. B.L. Gupta	
16	Staff Club Secretary		Prof. B.L. Gupta	
			Prof. Atul Sthapak	
			Prof. A.R. Madan	
			Prof. D.K. Sakrawdiya	
			Prof. Sarita Sharma	
			Prof. Amrita Soni	
17	Promotion & Regularization Committee for Class - III & Class - IV	Chairman	Prof. B.L. Gupta	
		Member	Prof. Atul Sthapak	
		Member	Prof. A.R. Madan	
		Member	Prof. D.K. Sakrawdiya	
		Member	Prof. Sarita Sharma	
18	Guest Faculty Recruitment and Coordination		Prof. D.K. Sakrawdiya	

Sr. No.	Activities	Officer-In-Charge / Member		Jurisdiction	
19	Pay Fixation and Arrears Committee	Chairman	Prof. K.S. Chandel		
		Member	Prof. D.A. Hindolia		
		Member	Prof. H.K. Patel		
		Member	Shri R.K. Shembekar		
20	P.F. & N.P.S.		Prof. H.K. Patel		
			Prof. Dilip Sharma		
21	Drawing & Disbursement Officer		Prof. A.R. Madan		
22	Finance Officer		Shri R.K. Shembekar		
23	Purchase Committee	Departmental	Chairman	Head of Department	
			Member	Prof. Incharge Lab	
			Member	Nominated by Principal	
			Member	Nominated by HOD	
		Institutional	Chairman	Prof. B.L. Gupta	
			Member	Prof. Savita Maru	
			Member	Prof. R.K. Jain	
			Member	Prof. D.A. Hindolia	
			Account Officer		
			Prof. I/C Central Stores		
24	Central Store Incharge		Prof. Hemant Parmar		
25	Computer Upgradation & Comprehensive Maintenance Cell - CWN		Prof. Yogesh Joshi		
			Prof. Manoj Sonkusare		
26	College website maintenance		Prof. A.K. Mewafarosh		
			Prof. Yogesh Joshi		
27	Furniture Procurement		Prof. Manoj Gupta		
28	Furniture Repairing		Prof. A.R. Madan		
			Prof. S.C. Solanki		
29	Write-off Committee	Chairman	Prof. A.R. Madan		
		Member	Prof. V.S. Pande		
		Member	Prof. Hemant Parmar		
		Member	Prof. R.K. Jain		
		Member	Prof. Sarita Sharma		
30	College & Campus Garden Development		Prof. Kanjan Upadhyay		
			Prof. A.S. Khan		
			Prof. Bindra Dawar		
31	Dean Academic	Dean	Prof. J.K. Srivastava	NAAC / RUSSA / AICTE / ISO / TEQUIP	
		Associate Dean	Prof. Sunil Punjabi		
		Associate Dean	Prof. B.K. Singh		
32	PG Coordinator	Civil	Prof. Savita Maru		
		Mechanical	Prof. A.C. Shukla		
		Chemical	Prof. A.K. Dwivedi		
		Elx. & Comm.	Prof. R.B. Gaikwad		
33	Dean Student Welfare	Dean	Prof. A.K. Dwivedi		
		Associate Dean	Prof. Girish Tiwari		
34	R & D Cell	Chairman	Dean Academic		
		Member	Prof. R.K. Jain		
		Member	Prof. Bhawna Jharia		
		Member	Prof. V.K. Sukhwani		
		Member	Prof. Kanjan Upadhyay		
		Member	Prof. S.C. Solanki		
35	First Year Admission & Incharge		Prof. K.S. Chandel		
			Prof. R.K. Rai		
			Prof. Deepti Sharma		

Sr. No.	Activities	Officer-In-Charge / Member	Jurisdiction	
36	First & Second Sem Time Table	Prof. Vijay Hinge		
		Prof. Deepti Sharma		
	Others Semester Time Table	Respective HOD & Prof. I/C (Depart. Time Table)		
37	Anti Ranging & Discipline Committee	Chairman	Prof. B.L. Gupta	
		Members	Member	All Deans
			Member	All HODs
			Member	All Wardens
			Member	Prof. I/C - Security
38	Student Grievances Cell	Prof. Mridula Shrivastava		
		Prof. R.B. Gaikwad		
		Prof. H.K. Patel		
39	Scholarship - All Categories	Prof. Sanjay Verma		
		Prof. Navneeta Lal		
		Prof. A.R. Nigwal		
40	SC/ST Coaching Classes	Prof. Incharge	Prof. A.K. Mewafarosh	
		Associate Prof. I/C	Prof. K.S. Solanki	
41	Project Monitoring Committee	Prof. R.K. Jain		
		Prof. Sunil Punjabi		
		Prof. B.K. Singh		
		Prof. S.C. Solanki		
		Prof. Neha Sharma		
42	Student Section & Railway Concession I/C	Prof. K.S. Solanki		
		Prof. Leena Khode		
		Prof. A.R. Nigwal		
43	Student's Feedback	Prof. A.K. Mishra		
		Prof. K.S. Solanki		
44	Cultural Activities	Prof. J. Palsania		
		Prof. V.K. Sukhwani		
45	Amalgamated Fund	Chairman	Prof. Savita Maru	
		Member	Prof. A.K. Dwivedi	
		Member	Prof. R.K. Rai	
46	College Magazine Publication Cell	Chairman	Prof. V.K. Sukhwani	
		Member	Prof. A.C. Shukla	
		Member	Prof. Sarita Sharma	
		Member	Prof. Amrita Soni	
47	Games and Sports	Prof. Ashok Sharma		
		Prof. Hemant Parmar		
48	Library / e-library	Prof. Mridula Shrivastava		
		Prof. Purna Sharma		
49	SC/ST Stationary and Drawing material (Students)	Prof. D.K. Sakrawdiya		
		Prof. Navneeta Lal		
50	Video Conferencing / e-Class room / e-gynam	Prof. Bhawna Jharia		
		Prof. Yogesh Joshi		
51	Training & Placement Cell	Prof. Incharge	Prof. Y.S. Thakur	
		Associate Prof. I/C	Prof. A.R. Nigwal	
52	Entermembership Development Cell	Prof. Incharge	Prof. A.C. Shukla	
		Associate	Prof. Sanjay Verma	
		Associate	Prof. Bindra Dawar	
53	Hostel Warden	Chief Warden	Prof. B.L. Gupta	
		Boys Hostel (Old)	Prof. Y.S. Thakur	
		Boys Hostel (New)	Prof. Atul Sthapak	
		Girls Hostel (GH-1)	Prof. Savita Maru	
		Girls Hostel (GH-2)	Prof. Bhawna Jharia	

Sr. No.	Activities	Officer-In-Charge / Member	Jurisdiction
54	Community Service	Prof. J. Palsania	
		Prof. Raghvendra Singh	
55	Guest House	Prof. V.K. Sukhwani	
56	College Canteen	Prof. Sunil Punjabi	
		Prof. Girish Tiwari	
		Prof. Raghvendra Singh	
		Prof. Purna Sharma	
57	Controller (Exam) - UECU	Controller	Prof. D.K. Sakrawdiya
		Deputy Contoller	Prof. A.C. Shukla
			Prof. Sanjay Verma
			Prof. Yogesh Joshi
58	Centre Superintendents (UECU Exam)	Centre Suptd.	Prof. Mridula Shrivastava
		Dy. Centre Suptd. - 1	Prof. C.K. Dondariya
		Dy. Centre Suptd. - 2	Nominated by Centre Suptd.
		Dy. Centre Suptd. - 3	
59	Nodal Centre	Co-coordinator	Prof. S.K. Jain
		Deputy Coordinator	Prof. A.R. Madan
			Prof. A.S. Khan
			Prof. Ashok Sharma
			Prof. R.B. Gaikwad
			Prof. R.K. Rai
			Prof. Bindra Dawar
59	I.I.P. Cell	Prof. Dilip Sharma	
61	Golden Jubile Celebration Planning Committee	I/C Invitations	Prof. K.S. Chandel
		Associate	Prof. A.R. Madan
		Associate	Prof. Sanjay Verma
		I/C Accademics	Prof. J.K. Srivastava
		Associate	Prof. Hemant Parmar
		I/C Hospitality	Prof. B.L. Gupta
		Associate	Prof. D.K. Sakrawdiya
		I/C Cultural	Prof. S.K. Jain
		Associate	Prof. A.C. Shukla
62	Alumini Association Activities Cell	Chairman	Prof. A.R. Madan
		Member	Prof. D.K. Sakrawdiya
		Member	Prof. Vineeta Choudhary
		Secretary	Prof. A.C. Shukla
		Associate Secretary	Prof. Sanjay Verma


(Prof. U. Pendharkar)

Principal,
Ujjain Engineering College,
Ujjain. (MP)

Ujjain, Dated 09/07/2015

Endt.No./UECU/PA/1572/2015,

Copy for information and necessary action to :-

- (1) All Head of Department, Ujjain Engineering College, Ujjain (MP)
- (2) All Faculties / Concerned Person, Ujjain Engineering College, Ujjain (MP)


(Prof. U. Pendharkar)

Principal,
Ujjain Engineering College,
Ujjain. (MP)

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